



Sparta Systems Limited HEALTH AND SAFETY POLICY

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Prepared by:

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General Health and Safety Policy Statement

Sparta Systems Limited is committed to ensuring, as far as is reasonably practicable, the health, safety and welfare of its employees and other persons who may be affected by its activities. Our ultimate objective is to create a positive health and safety culture which is embedded in all areas of the business to ensure that all risks are adequately controlled. The Company is committed to complying fully with the requirements of the Health and Safety at Work etc. Act 1974 and the legislation made under it, including the Management of Health and Safety at Work Regulations 1999.

Effective health and safety management is an integral part of our company culture and is recognised as a key driver in respect to achieving success in our business objectives. Sparta Systems Limited conduct their activities with the following aims in order to achieve our policy objectives:

- Ensure our business operations are undertaken in accordance with best practice procedures which reflect compliance with current statutory health and safety legislation.
- Meet our responsibilities as an employer to do all that is reasonably practicable to prevent accidents, injuries and damage to health.
- Ensure the necessary resources are provided in relation to health and safety, including finance, equipment, personnel and time.
- Provide and maintain safe working environments that are, so far as reasonably practicable, without risks to health, safety and welfare.
- Ensure all employees play an active part in the health and safety of the Company by consulting with them and providing them with adequate information, instruction, training and supervision for them to understand their role within the Company and ensure they are competent to fulfil that role.
- Prepare and record risk assessments for all significant risks within the business.
- Ensure that all plant and equipment is provided and maintained in a safe condition, and is subject to routine and statutory inspections and examinations.

Simon Jones is the Director responsible for Health and Safety for Sparta Systems Limited and has overall responsibility for Health Safety and Welfare. This is underpinned by other managers and colleagues who also have responsibilities in various areas of Health and Safety throughout the business. While the Directors and Managers of Sparta Systems Limited will do all that is within their powers to ensure the health, safety and welfare of its employees, it is recognised that health and safety at work is the responsibility of each and every individual associated with the Company. As a condition of our employment we require our employees to co-operate with us to ensure we meet with our objectives. In particular we require our employees to:

- Take reasonable care of their own and other people’s health, safety and welfare and to report any situation which may pose a threat to the well-being of themselves or any other person.
- Not intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare.

The Company will communicate the Health and Safety Policy to all employees, and it will be freely available to customers and the general public. This policy will be reviewed and updated annually or more frequently if necessary, particularly when changes in the scale and nature of our operations occur, or there are changes in health and safety legislation.

The Policy supported by instructions, procedures and organisational arrangements is to be applied to all activities carried out by the company. Through the application of this policy and procedures Sparta Systems Limited are committed to continual improvement of health and safety performance.

Signed:



Simon Jones, **Projects Director**
For and on behalf of Sparta Systems Limited

Date: 16/08/15
